

KU – UNIVIE Joint Grant Program

Call for Joint Project Proposals 2023

Kyoto University (KU) and the University of Vienna (UNIVIE) aim to further expand and strengthen cooperation in the framework of their Strategic Partnership established in 2019. In striving to achieve this goal, the universities are pleased to announce the **grant program for joint projects** to support collaborations in research and education between their faculty members **in all academic disciplines**.

The grant program seeks to support scientists from both institutions to either deepen and broaden ongoing collaboration, or to initiate new cooperation projects. **Priority will be given to providing support for new projects.**

Funding and Eligible Costs

In this call we expect to fund approximately six projects. The total funding amount per project is up to EUR 8,000 / JPY 1,150,000.

The grant is designed to support faculty members of KU und UNIVIE in pursuing joint activities such as:

- Intensive research workshops, conferences, roundtables, and symposia
- Mobility for joint research and meetings
- The development of joint (PhD) education activities, such as short term programs (e.g. summer/winter schools), seminars and colloquia
- Joint publications

Eligible costs are:

- Travel expenses
- Accommodation costs
- Catering costs (for in-person activities only)
- Venue rental fees
- Shipment costs
- Publishing costs

Timelines

- **Submission deadline:** 6:59 (JST) 9 May / 23:59 (CEST) 8 May 2023
- Selection decision: late June 2023
- Funding period duration: July 2023 to early March 2024

Applicants and Application Process

Applications should be jointly submitted by one full-time senior faculty member ^{*1} from each institution who act as project coordinators. It is expected that the joint project involves additional researchers from both universities. **Participation of early career researchers^{*2} is encouraged.**

*1 Eligibility for project coordinators is as follows:

[KU] professors, associate professors, lecturers, assistant professors

-The applicant must continue to be employed by KU for the duration of the KU-UNIVIE joint project

-Full-time fixed-term program-specific faculty members are also eligible to apply provided they have received permission from their supervisor

[UNIVIE] full professors ((o.) Univ.-Prof.), assistant, and associate professors (ao. Univ.-Prof./Ass.-Prof./Assoc.-Prof.)

*2 Early Career Researcher (ECR) includes doctoral students and researchers who have held a PhD or master's degree for less than 10 years prior to June 1, 2023.

When counting the years after PhD/master's acquisition, periods of maternity/paternity leave and childcare leave can be excluded.

Application Document

Proposals for the KU-UNIVIE grant program should be submitted by one of the project coordinators at KU or UNIVIE. Please send your proposal as a single PDF file by email to **Ms. Janna Kazim** (janna.kazim@univie.ac.at). The application has to be submitted in English and has to include:

1. Completed application form, including:
 - Project title
 - Name, institute affiliation and contact information of both Project Coordinators
 - Name and institute affiliation of additional project participants
 - Description of the planned project/activity (**within 2 pages**) including:
 - Project narrative, objectives and significance
 - Place of project/activity (Kyoto/Vienna)
 - Time schedule
 - Future activities closely connected to the project (e.g. joint publications, joint submissions to funding agencies)
 - Detailed budget plan
 - Description of the contribution to the further development of the cooperation and the Strategic Partnership
2. CVs of each Project Coordinator (**within 2 pages per CV**)

Selection Criteria and Selection Process

Projects will be selected by selection committees at both universities, who agree on a joint ranking list. The following criteria will be taken into account:

- Scientific quality, innovation and importance of the project;
- A coherent and clearly formulated activity plan (comprehensible to non-expert reviewers);
- Outcomes (e.g. joint publications, further project proposals, knowledge transfer) and sustainability of the collaboration (long-term collaboration of the departments beyond the project, e.g. joint teaching, etc.);
- Contribution to strengthening institutional links between KU and UNIVIE (e.g. project in new field/department, etc., participation of early career researchers);
- Reasonableness of costs

Financial Management and Reporting

The two project coordinators will be responsible for the use of funds in accordance with the applicable regulations of KU and UNIVIE as well as the documentation of expenditures (invoices, receipts, etc.). Upon completion of the project, the project coordinators will be required to submit an expenditure report along with a narrative report. Any unused funds will have to be transferred back to the funding unit at KU/UNIVIE.

Contact

For support and advice, please contact

at KU: Mr. Kyohei Ogawa, International Affairs Division (ipromo@mail2.adm.kyoto-u.ac.jp)
at UNIVIE: Ms. Janna Kazim, International Office (janna.kazim@univie.ac.at)